



MOAB CITY CORPORATION
 217 E CENTER STEET
 MOAB UT 84532-2534
 (435) 259-5121 · FAX (435) 259-4135

FOR OFFICE USE ONLY
 PERMIT #: _____
 DATE PAID: _____
 AMOUNT PAID: _____
 RECEIPT No.: _____

SIGN PERMIT

**** All sign permit applications are subject to a five (5) day review period by city staff****

Business Name: _____
 Business Address: _____
 Business Phone: _____
 Applicant Name: _____
 Applicant Mailing Address: _____
 Applicant Phone: _____ Applicant E-mail: _____
 Property Owner (If Different from Applicant): _____

PLEASE PROVIDE THE FOLLOWING:
The following *MUST* be completed before the permit will be processed!

PROPERTY INFORMATION

1. What is the property's frontage along the public right-of-way(s)? _____ Feet
2. How many existing signs are on the property? _____
3. What is the total square footage of all existing signs? _____
4. How many proposed signs will be displayed? _____
5. What is the total square footage of the proposed signs? _____
6. Will the proposed sign(s) be: Permanent Temporary Both

SITE PLAN

One sign permit application may include multiple signs on the same lot. Detailed drawing(s) to scale of all existing and proposed signs on a lot **MUST** be attached to the sign permit application for construction, creation, or installation of a new sign or for the alteration of an existing sign. **The drawing(s) MUST include the following:**

✓ CHECK LIST:

- _____ Height of all signs on the lot
- _____ Square footage of each sign on the lot
- _____ Total combined square footage of all signs on the lot
- _____ Site plan indicating length of street frontage, location of buildings, parking lots, driveways, landscaped areas and all existing and proposed signs on the site.
- _____ Overall dimensions, design, structure, materials, proposed copy and illumination specifications of all signs requiring a permit on the lot.
- _____ Photograph(s) of the lot.
- _____ UDOT Roadside Advertising Permit, if applicable, for signs located along Highway 191.

I HAVE READ MOAB MUNICIPAL CODE CHAPTER 15.44, SIGN CODE, AND AGREE TO ABIDE BY THE RULES AND REGULATIONS SET FORTH IN THIS CHAPTER.

APPLICANT SIGNATURE _____ **DATE** _____

FEES

Total Square Footage of Proposed Sign(s) (*Enter in Formula Below): _____

▶ \$25.00 Minimum Charge (Up to 30 Square Feet)	Minimum charge (A) \$ 25.00
	(_____ - 30) = (B) _____
	*total square footage
	(B) _____ x .50 (C) \$ _____
▶ 50¢ for each additional square foot	*total square footage over 30
	Add (A) and (C) \$ _____

STAFF APPROVAL: _____ **DATE** _____