

City of Moab Job Description

Job Title: Lifeguard I
Part-time 25 hrs/week

Department: MRAC
Effective Date: 3/18/20

General Purpose

Responsible for the safety and supervision of patrons at the Moab Recreation and Aquatic Center.

Reporting Relationships

Supervision Received: The Lifeguard works under the general supervision of the Aquatics Manager and Assistant Aquatics Manager

Supervision Exercised: N/A

Essential Functions

Lifeguards must be able to perform all the essential tasks required by the position, including but not limited to:

Supervise the conduct of patrons to prevent unsafe conditions and behavior:

- Strictly and tactfully enforce rules, regulations, policies, and ordinances governing the conduct of patrons using the Facility
- Respond to accidents or situations in or out of the water and provide first aid, CPR, and other assistance as necessary
- Participate in the record keeping of accidents and rescues
- Help keep the Aquatic Center clean and uncluttered
- Help maintain pool areas by putting in/taking out lane lines, cleaning decks, covering and uncovering the pools, and removing all unnecessary equipment from the pool areas
- Report unsafe conditions to the appropriate personnel in a timely manner

Assume responsibility for maintaining positive relations with patrons:

- Always conduct oneself in a professional manner and be dressed in proper uniform
- Assist and support patrons in a positive and productive manner
- Respond to questions and/or concerns of patrons in a prompt fashion
- Handle rule violators tactfully

Responsible for establishing and maintaining effective working relations with personnel and management

- Attend all staff meetings and in-service training sessions

- Assist other lifeguards and area personnel as necessary
- Stay aware of other lifeguard chairs and areas of responsibility
- Provide input for Aquatic area planning
- Discuss areas of concern with appropriate personnel

Other duties as assigned

Education and Experience

- Must be at least 15 years of age
- Must hold current certification in American Red Cross Lifeguard Training, Standard First Aid and CPR
- Must be able to communicate effectively with supervisors, co-workers and patrons

Work Environment and Physical Demands

- Various shifts, including early mornings, mid-day, evenings, weekends, and holidays
- Work occurs in variable weather conditions including warm weather, water, and prolonged exposure to sunlight
- Tasks may entail muscular strain, including walking, standing, stooping, sitting, reaching, lifting and swimming
- Talking, hearing and seeing are essential to performing job requirements. Common eye, hand and finger dexterity is required for most essential functions

Selection Guidelines

A formal application is required; finalists will interview with the appropriate hiring authority. Applicant must pass a pre-employment drug test and background check.