

RAP Tax Advisory Committee Meeting  
10.17.2022

**1. Called to Order at 5:31pm**

Attendance by committee members: Richard Codd, Jason Taylor, Barbara Hicks, Annie McVay, Emily Roberson, Molly Taylor. Absent: Neal Clark

Additional attendance: Mayor Langianese, Carly Castle, Ben Billingsley, Kelley McInerney.

**2. Welcome and Introductions**

**3. Background and purpose of the Recreation Arts and Parks Tax**

**4. Review Of RAP TAC Role And Timeline**

In 2020 the City of Moab voted in the RAP Tax, the tax funds started to be collected in 2021 and the current balance is approximately 465,000. The designated split for the City portion is 80% and for the community applications is 20%, amounting to 93,000 in its current capacity. This committee will decide how the 20% gets allocated to applicants of the funds. The RAP tax funding will replace the Community Contributions program.

This initial meeting is for introductions, background, and will walk through what the committee needs to establish before accepting and reviewing applications.

First this committee will need to adopt bylaws, develop program guidelines, develop an application form, process and review criteria, present the guidelines and process to City Council. Then we will finalize and open the call for projects, rate and review the applications, and present our project recommendations to City Council for approval.

The RAP tax was voted in with 56% in favor. It was voted in Utah State Legislature in 1993 and over the last 30 years the in favor vote has increased each time it has been up for renewal. Most communities see the value of the projects as time goes on and see the value the tax has in the community. St George incorporates RAP Tax branding into their projects so that people can see what is being done with the funds.

**Discussion of RAP Tax Project Guidelines and Application Process**

This committee can put certain parameters on organizations and programs that apply, ie matching funds, project timelines. A list from Summit County is provided in the meeting agenda packet and has some examples to consider.

A 501(c)(3) status is required to be eligible for the funding, this is written in the City Code and projects must be in the City Limits. For this to be reconsidered, the Council is the body that would vote on that and update it in the code.

**Project Timeline**

Discussion: One year timeline versus a longer time period. The Committee discussed the benefits of a one-year timeline.

**General Administration Expenses**

Discussion: Funds could be limited for this category, for example only 10% on admin.

**Reimbursement or Up Front Payment**

Discussion: Sometimes this will be based on organization size whether they can put up the money and then get reimbursed, committee will require a reporting process to help with the review. Discussion about 50% upfront and 50% after project completion.

**Scoring Process and Rating Projects**

Discussion: group would like to look into examples from other cities.

***6. Determine Next Meeting Dates***

Next meeting: Monday, November 7<sup>th</sup> at 5:30pm

Adjourn 6:30pm