

Moab City Council Agenda Item
Meeting Date: March 22, 2022

Title: Ordinance 2022-06 - Master Fee Schedule

Presenter: Marcy Mason

Attachment(s):

- Ordinance 2022-06 - Master Fee Schedule revisions (redline)

Recommended Motion: I move to adopt Ordinance 2022-06, an Ordinance to Remove, Add, or Amend fees in the Moab Municipal Code Chapter 3.50, Master Fee Schedule.

Background/Summary: Master fee scheduled (attached) to the proposed ordinance titled “Chapter 3.50 - Master Fee Schedule (revisions)” enumerates current fees, what changes are proposed, and the source of that fee in code, by resolution, or other means.

Proposed Changes to some fee amounts: While the majority of fees are to remain unchanged, some are in need of an update, addition, or removal per previous Council direction or staff suggestion. The proposed changes are listed below for ease of reference.

3.50.050 Business Licenses

Administration fee for business change of address application (excluding home occupation)	\$25.00 each request	
Retail beer licenses		
Bar establishment	\$500.00	\$500.00
Beer, recreational	\$200.00	\$200.00
Hotel	\$500.00	\$500.00
Off premises sales	\$00.00	\$00.00
Restaurant	\$200.00	\$200.00
Tavern	\$500.00	\$500.00

Commented [MM1]: We currently do not charge for changes that require documentation to be updated and signatures be obtained for change of address. The process is the same as if they were applying for a new license.

Commented [MM2]: We no longer issue retail beer license per ordinance 2020-05.

3.50.070 Records Requests

Records requests

Commented [MM3]: Finance Director asked fees be updated to breakout color copies.

Record location, retrieval, research, and compilation	\$25.00/hr
B&W photocopies for 8.5" x 11"	\$0.15
B&W photocopies for 8.5" x 11" double-sided	\$0.30
B&W photocopies for 11" x 14"	\$0.20
B&W photocopies for 11" x 14" double-sided	\$0.45
B&W photocopies for 11" x 17"	\$0.30
B&W photocopies for 11" x 17" double-sided	\$0.60
<u>Color photocopies for 8.5" x 11"</u>	<u>\$0.50</u>
<u>Color photocopies for 8.5" x 11" double-sided</u>	<u>\$1.00</u>
<u>Color photocopies for 11" x 14"</u>	<u>\$0.75</u>
<u>Color photocopies for 11" x 14" double-sided</u>	<u>\$1.50</u>
<u>Color photocopies for 11" x 17"</u>	<u>\$1.00</u>
<u>Color photocopies for 11" x 17" double-sided</u>	<u>\$2.00</u>

Citizens requesting personal copies are to be charged at rate listed above

3.50.080 Deposit required for City-provided utilities

Owners of single-family residential dwelling	\$25.00 <u>100.00</u>
Small business and retail establishments having an average monthly service charge	\$50.00 <u>200.00</u>
Large commercial and industrial users	2 times the highest water bill for service location
<u>New Large commercial and industrial users</u>	<u>\$2,000</u>

3.50.090 – Culinary water rates

3.50.090 Culinary water rates

Commented [MM4]: Updated to include Water rates from 2022 through 2030 that were accepted on June 9, 2020, Agenda item 8.3, Option C. (Ordinance Number 2020-07)

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Residential, within the City - <u>minimum charge (includes the first 3,000 gallons)</u>	\$13.00	\$13.65	\$14.33	\$15.05	\$15.80	\$16.59	\$17.42	\$18.29	\$19.21	\$20.17
<u>Per thousand for 3,001 to 10,000 gallons</u>	\$1.13	\$1.18	\$1.24	\$1.30	\$1.37	\$1.44	\$1.51	\$1.58	\$1.66	\$1.75
<u>Per thousand for 10,001 to 60,000 gallons</u>	\$1.50	\$1.58	\$1.65	\$1.74	\$1.82	\$1.91	\$2.01	\$2.11	\$2.22	\$2.33
<u>Per thousand for 60,001 or more gallons</u>	\$1.88	\$1.97	\$2.07	\$2.17	\$2.28	\$2.39	\$2.51	\$2.64	\$2.77	\$2.91
Residential, outside the City - <u>minimum charge (includes the first 3,000 gallons)</u>	\$18.85	\$19.79	\$20.78	\$21.82	\$22.91	\$24.06	\$25.26	\$26.52	\$27.85	\$29.24
<u>Per thousand for 3,001 to 10,000 gallons</u>	\$1.50	\$1.58	\$1.65	\$1.74	\$1.82	\$1.91	\$2.01	\$2.11	\$2.22	\$2.33
<u>Per thousand for 10,001 to 60,000 gallons</u>	\$2.25	\$2.36	\$2.48	\$2.60	\$2.73	\$2.87	\$3.02	\$3.17	\$3.32	\$3.49
<u>Per thousand for 60,001 or more gallons</u>	\$2.63	\$2.76	\$2.89	\$3.04	\$3.19	\$3.35	\$3.52	\$3.69	\$3.88	\$4.07
Commercial, within	\$37.50	\$39.38	\$41.34	\$43.41	\$45.58	\$47.86	\$50.25	\$52.77	\$55.40	\$58.17

<u>the City - minimum charge (includes the first 2,000 gallons)</u>	<u>minimum-charge- (includes the first 2,000-gal-)</u>										
<u>Per thousand for 2,001 to 5,000 gallons</u>	<u>\$1.50<th>thousand</th> for 2,001 to 5,000 gal.</u>	thousand	<u>\$1.58</u>	<u>\$1.65</u>	<u>\$1.74</u>	<u>\$1.82</u>	<u>\$1.91</u>	<u>\$2.01</u>	<u>\$2.11</u>	<u>\$2.22</u>	<u>\$2.33</u>
<u>Per thousand for 5,001 to 10,000 gallons</u>	<u>\$2.25<th>thousand</th> for 5,001 to 10,000 gal.</u>	thousand	<u>\$2.36</u>	<u>\$2.48</u>	<u>\$2.60</u>	<u>\$2.73</u>	<u>\$2.87</u>	<u>\$3.02</u>	<u>\$3.17</u>	<u>\$3.32</u>	<u>\$3.49</u>
<u>Per thousand for 10,001 to 50,000 gallons</u>	<u>\$3.40<th>thousand</th> for 10,001 to 50,000 gal.</u>	thousand	<u>\$3.57</u>	<u>\$3.75</u>	<u>\$3.94</u>	<u>\$4.13</u>	<u>\$4.34</u>	<u>\$4.56</u>	<u>\$4.78</u>	<u>\$5.02</u>	<u>\$5.27</u>
<u>Per thousand for 50,001 or more gallons</u>	<u>\$4.25<th>thousand</th> for 50,001 or more gal.</u>	thousand	<u>\$4.46</u>	<u>\$4.69</u>	<u>\$4.92</u>	<u>\$5.17</u>	<u>\$5.42</u>	<u>\$5.70</u>	<u>\$5.98</u>	<u>\$6.28</u>	<u>\$6.59</u>
<u>Commercial, outside the City - minimum charge (includes the first 2,000 gallons)</u>	<u>\$44.25 <th>minimum-charge- (includes the first 2,000-gal-)</th></u>	minimum-charge- (includes the first 2,000-gal-)	<u>\$46.46</u>	<u>\$48.79</u>	<u>\$51.22</u>	<u>\$53.79</u>	<u>\$56.48</u>	<u>\$59.30</u>	<u>\$62.26</u>	<u>\$65.38</u>	<u>\$68.65</u>
<u>Per thousand for 2,001 to 5,000 gallons</u>	<u>\$3.00<th>thousand</th> for 2,001 to 5,000 gal.</u>	thousand	<u>\$3.15</u>	<u>\$3.31</u>	<u>\$3.47</u>	<u>\$3.65</u>	<u>\$3.83</u>	<u>\$4.02</u>	<u>\$4.22</u>	<u>\$4.43</u>	<u>\$4.65</u>
<u>Per thousand for 5,001 to 10,000 gallons</u>	<u>\$3.38<th>thousand</th> for 5,001 to 10,000 gal.</u>	thousand	<u>\$3.54</u>	<u>\$3.72</u>	<u>\$3.91</u>	<u>\$4.10</u>	<u>\$4.31</u>	<u>\$4.52</u>	<u>\$4.75</u>	<u>\$4.99</u>	<u>\$5.24</u>
<u>Per thousand for 10,001 to 50,000 gallons</u>	<u>\$4.25<th>thousand</th> for 10,001 to 50,000 gal.</u>	thousand	<u>\$4.46</u>	<u>\$4.69</u>	<u>\$4.92</u>	<u>\$5.17</u>	<u>\$5.42</u>	<u>\$5.70</u>	<u>\$5.98</u>	<u>\$6.28</u>	<u>\$6.59</u>
<u>Per thousand for 50,001 or more</u>	<u>\$4.68<th>thousand</th> for 50,001 or</u>	thousand	<u>\$4.91</u>	<u>\$5.15</u>	<u>\$5.41</u>	<u>\$5.68</u>	<u>\$5.97</u>	<u>\$6.26</u>	<u>\$6.58</u>	<u>\$6.91</u>	<u>\$7.25</u>
<u>Water turn-on fee, after failure to pay City water/sewer charges</u>		<u>\$40.00 during normal working hours</u>									
<u>Water meter re-read charges</u>		<u>\$80.00 after normal working hours</u>									
<u>The City crew will re-read the customer's meter.</u>		<u>\$49.00</u>									
<u>The City crew will test a customer's meter.</u>		<u>\$49.00</u>									
<u>The City crew will change a tested customer's meter, at the customer's request.</u>		<u>Actual labor costs with a 1-hour minimum</u>									
<u>The costs incurred for these requests will be paid within 30 days. If that bill is not paid, the water will be turned off until the debt is satisfied, and a reconnect charge (1/2-hour</u>		<u>During regular working hours, actual labor costs with a 1/2-hour minimum</u>									
		<u>After hours, actual labor costs with a 2-hour minimum</u>									

Commented [MM6]: Levi requested this be increased to \$40.00 from \$25 to cover man hours and cost of vehicle to drive out to location

Commented [MM7]: Comments from Levi Jones: Increase fee to \$80.00 from \$50.00 to cover after hour call outs and vehicle fee.

Commented [MM8]: Comments from Levi: Update fee from \$10.00 to \$49.00 to reflect current fees associated to vehicle and employee

Commented [MM9]: Comments from Levi: Update fee from \$10.00 to \$49.00 to reflect current fees associated to vehicle and employee

3.50.100 Sanitary sewer rates

Base Rate	2021	2022	2023	2024	2025	2026	2027	2028
<u>Wastewater and septage discharge into municipal treatment works</u>		<u>\$180.00/1,000 gallons</u>						
<u>After our service fee for septage dumps</u>		<u>\$150.00</u>						

Commented [MM10]: Was on Master fee schedule approved on 07/2020. Was not showing on the code side of the master fee schedule. Adding back in to ensure it is captured back on the master fee schedule posted under the codes on the website.

Commented [MM11]: Comments from Obe Tejada: Include an after-hour service fee for septage dump calls to open gate up. This fee covers the cost to have an employee dispatched out to open the gate for the hauler.

tion A), 2021; Ord. 20-07 Att. A (part), 2020; Ord. 19-24 Att. A (part), 2019)

3.50.180 Civil code violations penalties (maximum fines noted)

Business license – conducting business prior to obtaining the proper licensing;	\$650.00/day / infraction <u>200% of license fee</u>
Business license – operating long-term rental prior to obtaining the proper licensing	\$650.00/day / infraction <u>200% of license fee</u>
Business license – operating short-term rental prior to obtaining the proper licensing	\$650.00/day / infraction <u>200% of license fee</u>
Business license – conducting home occupation prior to obtaining the proper licensing	\$650.00/day / infraction <u>\$50 fee</u>
Business license – expired or changed name and/or address	\$650.00/day / infraction <u>200% of license fee</u>

Commented [MM12]: Updating back to old fee schedule. We are unsure how this was updated to \$650.00 a day last fee schedule.

3.50.190 Police services fees

Police report, copy of	\$ <u>7.50</u>

Commented [MM13]: Police Chief requested this be increased to come in line with the county rates they currently charge.

3.50.210 Parks and facilities rental fees

Private use	\$250.00/hr
<u>Day camp rates</u>	<u>\$50.00/day</u>

Commented [MM14]: Comment from Annie McVay: Center Street Gym: Change use to \$25/hour (to be consistent with MARC and MRAC rentals)

Commented [MM15]: Comment from Annie McVay: Add Day camp rate of \$50/day to the gym to be consistent with ball fields.

3.50.220 Moab Arts and Recreation Center fees

Room rentals (art events, classes, programs, workshops, public meetings, etc.; one-time or ongoing)	
Dance room upstairs	\$25.00/hr, \$19200.00/day
Stage room upstairs	\$25.00/hr, \$19200.00/day
Foyer upstairs	\$25.00/hr, \$19200.00/day
Side yard	\$250.00/hr, \$15200.00/day
Entire facility	\$100.00/hr, \$700.00/day
Private parties (weddings, receptions, birthdays, etc.)	
Dance room upstairs	\$35.00/hr, \$270.00/day
Stage room upstairs	\$35.00/hr, \$270.00/day
Foyer upstairs	\$35.00/hr, \$270.00/day
Side yard	\$35.00/hr, \$270.00/day
Downstairs studio/kitchen	\$20.00/hr, \$150.00/day
Downstairs meeting room	\$20.00/hr, \$150.00/day
Entire facility	\$125.00/hr, \$980.00/day

Commented [MM16]: Comments from Annie McVay: Change day rentals from Dance Room to Sideyard to \$200. (It seemed cleaner than \$190)

Commented [MM17]: Comments from Annie McVay: Change Sideyard to \$25 hr/\$200 day to be consistent.

Commented [MM18]: Comments from Annie McVay: Delete 'Entire Facility' -we no longer want this as an option.

Commented [MM19]: Comments from Annie McVay: Eliminate the second category of rates for 'private parties' the one that is \$35/hour, we don't utilize it and it's confusing.

Private party deposit (refundable excludes weddings)	\$500.00
Wedding fee (includes rental and planning services)	\$2,000.00
Coworking fees	
Daily membership	\$15.00
Monthly membership	\$75.00
ARTillery studio monthly membership	\$75.00

Commented [MM20]: Comments from Annie McVay: delete 'excludes weddings' a deposit is appropriate for weddings

Commented [MM21]: Comments from Annie McVay: delete planning services as they are not offered.

Commented [MM22]: Kelley requested these be added as they are current fees charged at the MARC.

3.50.250 Dogs and cats

Commented [MM23]: Police Chief and Code enforcement: We are requesting these fee increases to account for inflation and to better compensate the City for services. The current fees were implemented 15 years ago and have not since been adjusted.

Adoption Fee - \$50 (increase of \$15 from current)
 Impound Fee - \$40 (increase of \$10 from current)
 Replacement Tag - \$10 (decrease of \$15 from current)

Replacement tag for dogs and cats	\$25.00 <u>\$10.00</u>
Impoundment fees for dogs and cats; fines for no tag. May be applied to the cost of spaying or neutering the dog or cat.	Cats: \$40.00 + \$5.00/day of impoundment
	Dogs: \$40.00 + \$10.00/day of impoundment
Adoption fees (Deposit is refundable upon presentation of proof of spay/neuter and rabies vaccination within 30 days of adoption if animal is over six months of age, and within 6 months if animal is under 6 months of age.)	
Altered and current on rabies vaccination	\$35.00 <u>\$50.00</u>
Unaltered and not current on rabies vaccination	\$35.00 <u>\$50.00</u> + \$50.00 deposit
Altered and not current on rabies vaccination	\$35.00 <u>\$50.00</u> + \$25.00 deposit

3.50.260 Miscellaneous fees

Finance charge on accounts receivable that are over 30 days past due	3% or <u>\$25.00/month, whichever is higher</u>
Conference room rental	\$15.00/hr. <u>\$120.00/day</u>
Council Chambers room rental	\$15.00/hr. <u>\$120.00/day</u>
Conference room and Council Chambers rental (open wall)	\$25.00/hr. <u>\$200.00/day</u>

Commented [MM24]: Bring in line with the Commercial account late payment penalty.

Commented [MM25]: Finance director requested fees be put into place for rental of our Conference room and Chambers room. Used fees lined out for the MARC to stay consistent.