SPECIAL EVENT PERMIT
APPLICATION
CITY OF MOAB

City of Moab Special Events
217 East Center Street
Moab, UT 84532

Phone: 435-259-5121
E-mail: events@moabcity.org

APPROVALS:
City: ___________________________
Date: ___________________________
Fire: ___________________________
Date: ___________________________

Conditions of approval: ______________________________________________________

Other Staff Approval: ___________________________
Date: ___________________________

TYPE OF ACTIVITY check all that apply: □ Cycling □ 5K □ Training Event □ Festival
□ Film Production □ Parade □ Sporting □ 10K □ Block Party □ Religious
□ Outdoors Sales □ Fun Run □ Dance □ Other

Please print or type
EVENT NAME: Moab Celtic Festival Scots on the Rocks

1. Location of Event:
   Ball Fields - 198 E Center

2. Location of Event:

3. Name of Organization: Scots on the Rocks Moab LLC

4. Date(s) of Event: Sept 17-19, 2021 Start Date: 8am Start Time: 8am

5. EVENT DETAILS

<table>
<thead>
<tr>
<th>Event Location 1</th>
<th>Date(s): Sept 14</th>
<th>Start time:</th>
<th>End time:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Set-up</td>
<td>Date(s): Sept 16, 2021</td>
<td>Start time: 8am</td>
<td>End time: 9pm</td>
</tr>
<tr>
<td>Clean-up</td>
<td>Date(s): Sept 20, 2021</td>
<td>Start time: 8am</td>
<td>End time: 9pm</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Event Location 2</th>
<th>Date(s):</th>
<th>Start time:</th>
<th>End time:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Set-up</td>
<td>Date(s):</td>
<td>Start time:</td>
<td>End time:</td>
</tr>
<tr>
<td>Clean-up</td>
<td>Date(s):</td>
<td>Start time:</td>
<td>End time:</td>
</tr>
</tbody>
</table>

Is this a recurring event? If yes, daily, weekly or other?

Is this an Annual Event? If yes, same date and place?
   Second weekend after Labor Day Weekend - Ballpark

5. PARTICIPANTS

<table>
<thead>
<tr>
<th>Number of participants expected: 500-1000 day</th>
<th>Number of Volunteers/Event Staff: 50-100 day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open to the Public</td>
<td>Private Group/Party</td>
</tr>
</tbody>
</table>

If event is open to the public, is it: Entrance Fee/Ticketed Event?
   Fee for Participants/ Racers/Runners Only
6. APPLICANT INFORMATION

Name of Applicant: Moab Celtic Festival, Inc. (Scotts on the Rocks Music)

Address: P.O. Box 456, Moab, UT 84532

Day Phone: 435-210-0080  Cell/Other: 435-260-2456  E-Mail: clanlamontofutah@yahoo.com

Mailing Address (if different):

Event Web Address (if applicable): www.scotsontherocks.moab.org

Alternate Contact For Event: Marc Lamont  Cell Phone/Other: 435-260-2456

Cell/other: E-mail:

clanlamontofutah@yahoo.com
7. VENDORS/FOOD/ALCOHOL check all that apply
Vendors/Merchants Are Vendors Merchants Selling Products or Services? Yes No
If yes, Temporary Sales Tax Numbers are required from State Special Event Tax Division 801-297-6303

Is Food available at the event ☒ Yes ☐ No
Is the food (please check all that apply)
Given away ☐ Catered by restaurants/Vendors ☐ Prepared on site
Events which have Food available must contact the SE Utah Health Dept., for approval 435-259-5602

☒ Alcoholic Beverages will be available at the event ☐ Yes ☐ No
Please check applicable
☒ Beer Stands/Bar: Fenced in Beer Garden
Selling, Serving, Giving Away, Alcohol at an event requires City Council, and State
Of Utah Department of Alcoholic Beverage Licensing for state approval 801-977-6800

8. TENTS/STAGES/STRUCTURES (include details on site map)
☒ Tents/Pop-up Canopies ☒ Yes ☐ No How many Tents/Pop-up Canopies will be used for the event? 70-100
Dimensions of Tents/Pop-up Canopies: 10x10, 10x20, 20x30, 20x30
All Enclosed Tents and Pop-up Canopies require inspections from the Moab Valley Fire Department 435-259-5557 and may be staked into the ground with Parks Superintendents permission.
☒ Temporary Stage Dimensions: 12x24, 12x12
Description of Tents/Canopies/Stage, etc.: Maps and Vendor will set up their own canopies.

9. SITE SETUP/SOUND check all that apply (please include details on site map)
☒ Fencing/Scaffolding (must obtain privately)
☒ Portable Sanitary Units ☐ Yes ☐ Unit
☒ Music if yes, check all that apply ☒ Acoustic ☐ Amplified
☒ PA/Audio System Type/Description: See attached
Fireworks / Fire Performances / Open Flame Requires approval from Moab Valley Fire Dept. (435) 259-5557
Propane/Gas On site Requires approval from Moab Valley Fire Dept. (435) 259-5557
☐ Trash/Recycle Bin coordination On Site Monument Waste (435) 259-6314

10. ROAD & SIDEWALK USE please include details on site map
☒ Will Roads & Sidewalks Be Used? ☒ Yes ☐ No
☒ Are you requesting Road Closures? ☒ Yes ☐ No
An Encroachment Permit is required for Road Closures and Sidewalk Use. To obtain the permit, please contact Moab City Public Works Dept., 435-259-7485.

☒ Road Use and Closure Location:
☒ Sidewalk Use Location:
☒ Will stay on sidewalks and follow pedestrian laws
☒ Parade Location: Visitor Center, east on 200 S. Street, Southern Utah Zoo e into Ballpark.
Number of Floats: Bands & Floats

11. Application fee is based on attendance as followed: Due at time of submittal
(Other fees may apply after review by Events Committee)
☒ $466.00 for attendance under 300
☒ $820.00 for attendance over 300
Total: $

By submitting a signed application, the applicant certifies that falsifying any information on this application constitutes cause for rejection or revocation of the Permit.

[Signature]
Print Applicant’s Name
Applicants Signature
Date
Celtic Festival

Bagpipe + Drum Bands - competition

Highland Dance competition

Highland Athletic competition

Clan Booths

Vendor Booths - Food & Wares

Entertainment Stage

I have attached our schedules that we used for the past two years. 2021 should be similar.
DETAILED SITE MAP

PLEASE INCLUDE OR ATTACH A DETAILED SITE PLAN AND/OR ROUTE MAP. COMPUTER OR HAND-DRAWN SITE PLANS ARE APPROPRIATE. Be aware that if you are faxing a map, many elements may not be visible.

Your map should include:

☐ The names of streets, placement of barricades, and/or road closures
☐ The areas where participants and vendors/merchants will park
☐ Parade forming and disbanding areas, bleachers, etc.
☐ Vendor and booth placement, tables, etc.
☐ Portable Toilets, fencing
☐ Location of Security Personal, information booth, lost and found booth
☐ Stage, Tents and materials, storage, etc. used in the event.

North

↑

See attached
SPECIAL BUSINESS EVENT LIST OF VENDORS
(MUST BE SUBMITTED TO THE CITY OF MOAB PRIOR TO THE EVENT)

5.09.030 Sales Tax Collection.

A. Unless exempted by state law, each special business event licensee shall be responsible for obtaining a state sales tax license and shall require that all vendors either:
1. Provide proof of a sales tax license and agree to be responsible for direct remittance of all sales tax proceeds to the state; or
2. Execute a sales tax remittance agreement whereby the vendor delivers sales tax proceeds to the licensee for remittance to the state under the licensee’s sales tax license.

<table>
<thead>
<tr>
<th>NAME OF EVENT:</th>
<th>DATE(S) OF EVENT:</th>
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<tr>
<th>BUSINESS NAME</th>
<th>OWNER’S NAME, ADDRESS, PHONE #</th>
<th>ITEMS TO BE SOLD</th>
<th>TEMPORARY SALES TAX LICENSE NO./SALES TAX ID</th>
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<tbody>
<tr>
<td>TBD</td>
<td>See attached examples of the past 2 years.</td>
<td>Vendors are responsible for their own sales</td>
<td></td>
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</table>

09/08/03
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFRMS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

HCC Specialty
401 Edgewater Place, Suite 400
Wakefield, MA 01880

INSURED

Moab Celtic Festival Scots on the Rocks
23 s 100 w
Moab, UT 84532

INSURER(S) AFFORDING COVERAGE

| INSURER A | U.S. Specialty Insurance Company | 29599 |
| INSURER B | United States Fire Insurance Company | 21113 |
| INSURER C | |
| INSURER D | |
| INSURER E | |
| INSURER F | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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<thead>
<tr>
<th>LTR</th>
<th>TYPE OF INSURANCE</th>
<th>ADDL. SUBRO</th>
<th>INSUR. LIMIT</th>
<th>POLICY NUMBER</th>
<th>POLICY EFF (MM/DD/YYYY)</th>
<th>POLICY EXP (MM/DD/YYYY)</th>
<th>LIMITS</th>
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<tr>
<td>X</td>
<td>GENERAL LIABILITY</td>
<td>X CLAIMS-MADE X OCCUR</td>
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<td>U333139745</td>
<td>11/04/2020</td>
<td>11/11/2020</td>
<td>EACH OCCURRENCE $1,000,000</td>
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<td>11/11/2020</td>
<td>DAMAGE TO RENTED PREMISES (EA occurrence) $300,000</td>
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<td>MED EXP (Any one person) $5,000</td>
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<td>GENERAL AGGREGATE $2,000,000</td>
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<td>PRODUCTS - COMMP/agg $1,000,000</td>
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<td>AUTOMOBILE LIABILITY</td>
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<td>NON-OWNED AUTOS</td>
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<td>PROPERTY DAMAGE (Per accident) $</td>
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<td>WORKERS COMPENSATION</td>
<td>Y / N</td>
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<td>AND EMPLOYERS LIABILITY</td>
<td>ANY PROPRIETOR/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)</td>
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</table>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The Certificate Holder is added as Additional Insured with respect to our Insured's operations only.

This insurance is primary and non-contributory as required by written contract.

This coverage is with respect to Moab Celtic Festival Scots on the Rocks event to be held 11/07/2020 - 11/08/2020 at Spanish Trail Arena Moab UT.

CERTIFICATE HOLDER

Old Spanish Trail Arena
3614 S Hwy 191
Moab, UT 84532

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2010/05)

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2020 – Vendors and Clans

Food Vendors:
Frying Friars
The Welsh Baker Scones & Tea
Goldie’s Sugar Shack 10x10
Brown’s English Toffee 10x20
Texas BBQ
Rifle Creek Kettle Corn 10x24

Guinness, Beer & Bar
Whisky Tasting
Silent Auction/Door Prizes

VENDORS
Celtic Caterer
Celtic Jackalope
Clan McKleavage
Claymore Imports
CR Hutchinson
Damsel in This Dress Corsets
Epic Chest Wooden Bowls
Flying Fingers Trading Co.
Highland Healer
Highland Jewelers
Historic Weaponry
Hurling Hatchets
Jeansonne’s Fine Designs
Krystyne Lynne K creations
Lalu’s Stained Glass
Nelson Wool Works
Scoti Creations
Scottish Treasures
Skull of Hard Rocks
Spoontree Emporium
Susan Rose
Taylor’s Croft
Thistle Mountain
TL’s Things
Wolf Den Leather
V&E Enterprizes


**Stage Requirements**

- Minimum 24' wide by 16' deep stage preferred. (exceptions per contract)
- **SHADE REQUIRED FOR ALL OUTSIDE PERFORMANCES.**
- Please provide bottled water for all performances.

**Sound System Requirements**

- Minimum 6 channel board, speakers appropriate to venue, subwoofer. **NO PHANTOM POWER ON ANY CHANNEL.**
- We do not need floor monitors and would prefer they be removed during our performance(s).
- 8-9 xlr cables required: 4 x 50' xlr cables required in addition to 4 vocal mic cables, 1-2 xlr cables (2 if using stereo mix) needed to get from Wicked Tinkers board to Event mixer or snake depending on set-up.
- 3 power drops needed. 1 stage right, front. 1 mid stage, front. 1 stage left, side.
- 2 extra mic stands: 1 short w/boom for hand drum, stage right, 1 for wireless antennae near Wicked Tinkers board.
- Wicked Tinkers will do all their own micing with the exception of 4 set-ups (stands and cables) for vocal mics across the front of the stage.
- Wicked Tinkers will substitute their own vocal mics (Shure SM58S, switched). These may be used by other performers if you/they wish.
- Wicked Tinkers will provide the Event sound company with mono (or stereo) mix of the band using xlr cable(s).
- Wicked Tinkers will provide their own in-ear monitoring.
- Wicked Tinkers will provide 4 Y-cable splitters to send vocal signals to the Wicked Tinkers board to provide vocals to their in-ear monitoring system.
- If the Event sound system uses a digital snake, Wicked Tinkers will require 4 xlr cables to allow vocals to be run out of main board and into Wicked Tinkers board for monitoring.
- Any questions please call or email Aaron Shaw • 818-404-1680 • aaronshaw@wickedtinkers.com

Thanks! Looking forward to a great show.
SERVICE CONTRACT

I, Marta Lamont representing Moab Celtic Festival, do agree to the following terms and conditions in conjunction with service provided by Zurich Bros Mechanical, LLC, and its representatives:

DAMAGES
Party (ies) utilizing equipment covered under this agreement hereby agree to return equipment at the end of the usage period in the same condition they were received and are financially responsible for any damage sustained under said period of time.

TRASH
Portable toilets are to be used for human waste only. Please inform those on the site using the facilities that trash i.e.: other paper, clothing, feminine hygiene products, diapers, food, cans, bottles, etc. plug our equipment and can be hazardous to our service operator and equipment. It is recommended that garbage reciprocals are placed next to the portable toilets. There may be, at the discretion of the service operator, an additional charge for trash removal not to exceed $30.00 per unit.

PAYMENT AGREEMENT
For special events a 50% payment is due one week prior to delivery and the remaining 50% is due at delivery unless other arrangements are made. We do accept credit card payment but if you choose this method of payment a 3% convenience fee will be added.

For long term service statements are sent on or around the 1st of each month and payment in full is due to: Zurich Bros Mechanical

PO Box 329
Moab, UT 84532.

by the 10th of each month. All accounts that are 30 days past due will be charged a $20.00 late payment fee, balances not paid within 60 days will incur an additional $20.00 late payment fee and services will be suspended until payment is made. Full payment will be required to reinstate service. Furthermore, I/We agree to pay $20.00 per month late payment fee, all charges and fees incurred herein as shown by the statements/invoices, promptly upon presentation thereof, unless credit arrangement are agreed upon in writing. Charges shown by statements/invoices are deemed correct and reasonable unless protested in writing within thirty (30) days of billing date. If this account becomes delinquent, I/We further agree to pay all court costs, attorney's fees and collection agency commissions incurred in collection of this account, whether or not suit is filed, and understand that such fees and or commissions might be as much as 50% of the principle balance.

TERMS
Zurich Bros will provide portable restrooms for the 2021 Scots on The Rocks September 17-September 19, 2021 at Center Street Ball Park.
SERVICE CONTRACT

CLIENT INFORMATION

Statements and other correspondence are to be sent to: Moab Celtic Festival

(Name)

Moab UT 84532

(City) (State) (Zip)

PO Box 456

(Mailing Address if different)

(Phone) 435-260-2456

(Fax #)

(Marta Lamont)

(Contact)

435-210-0980

(Alt. Phone)

(Client Signature) 3/16/21

(Date) (Authorized Representative)

(Thank you for your business)
## SERVICE AGREEMENT
Non-Hazardous Wastes

Effective Date: 11/16/21

<table>
<thead>
<tr>
<th>Service Name</th>
<th>Celtic Festival</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Address</td>
<td>250 E Center Street – Ball Park</td>
</tr>
<tr>
<td>City, ST, Zip</td>
<td>Moab, Utah 84532</td>
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<tr>
<td>Telephone No.</td>
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<tr>
<td>Fax No.</td>
<td></td>
</tr>
<tr>
<td>Contact (Service)</td>
<td>Marta Lamont</td>
</tr>
<tr>
<td>E-mail</td>
<td><a href="mailto:clanlamontofutah@yahoo.com">clanlamontofutah@yahoo.com</a></td>
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<tr>
<td>Billing Name</td>
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</tr>
<tr>
<td>Billing Address</td>
<td>PO Box 456</td>
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<td>City, ST, Zip</td>
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<td>Contact (Billing)</td>
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## EQUIPMENT / SERVICE SPECIFICATIONS

<table>
<thead>
<tr>
<th>System</th>
<th>Qty</th>
<th>Size</th>
<th>Lids</th>
<th>Wheels</th>
<th>Lock</th>
<th>Frequency</th>
<th>O/C</th>
<th>Charge(s)</th>
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<tbody>
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**SPECIAL INSTRUCTIONS:**
18-yard $500. Flat fee (delivery, haul & removal)
64T & 64R- $10. Each delivery, $10. Each removal
Delivered Thursday 9-16 and removed Tuesday 9-21

Customer Deposit $
Date Paid /
P. O. Number / 

---

**One Time Fees:**
- Delivery $
- Removal $
- Locking System $
- Padlock $
- Special Paint $

**Per Occurrence Fees:**
- On Site Reload $
- Special Pickup $
- Roll Off Overload $

**Monthly Fees:**
- Administration $
- Roll Cut $
- Fuel– (FSC) $ or %

---

(The undersigned individual signing this Agreement has read and understands the terms and conditions of this Agreement and has the authority to sign on behalf of this customer.)

**TERMS:** NET 10 DAYS

---

Customer: ____________________________

(Authorized Signature) ____________________________

President ____________________________

(Title) ____________________________ (Date) 03 / 18 /2021

---

(Terms on Reverse Side)