

**Moab City Council Agenda Item**  
Meeting Date: January 26, 2021

**Title:** Award of the 2020/2021 Water Meter purchase to Meterworks Incorporated in an Amount not to Exceed \$140,000

**Disposition:** Discussion and possible action

**Staff Presenter:** Levi Jones, Public Works Director

**Attachment(s):**

- Attachment 1: Submitted Sole Source Letter

**Recommended Motion:**

I move to award the 2020/2021 Water Meter Purchase to Meterworks Incorporated in an amount not to exceed \$140,000

**Background/Summary:**

The City needs to purchase new water meters for replacement of any existing City meters that fail throughout 2021. The City's system supports only Neptune meters (any other brand would require system changes). **The City received a Single Source letter from Meterworks Inc. of Centerville, Utah, indicating that they are the only Neptune meter distributor in Utah. Based on staff's research, Meterworks is the only Neptune Meter distributor in Utah.**

Moab Municipal Code Section 2.28.110(C) allows the purchasing agent to waive proposal or bid requirements for procurements where there is only a single source available for a particular purchase. Based upon staff's research, Meterworks is the single source available for Neptune meters in Utah. If the City contacted a distributor outside of Utah for the purchase of these meters, the distributor would not sell to the City as there is a Neptune distributor in Utah.

The money for this project was approved in the 2020/2021 budget and will be used to purchase several different sized Neptune meters, radios and repair parts.

It is staff's recommendation that we accept the Sole Source Letter from Meterworks Inc. and purchase the budgeted \$140,000 meters for 2020/2021.