

**ARCHES HOTSPOT REGION COORDINATING COMMITTEE
REGULAR MEETING MINUTES
OCTOBER 7, 2020**

The Arches Hotspot Region Coordinating Committee held its Regular Meeting on the above date. Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. § 54-2-207(4), the Arches Hotspot Region Coordinating Committee Chair has issued written determinations supporting the decision to convene electronic meetings of the Committee without a physical anchor location. Due to the health and safety risks related to the ongoing COVID-19 pandemic and considering public health orders limiting in-person gatherings, the Arches Hotspot Coordinating Committee will continue to hold meetings by electronic means. An anchor location was not provided. An audio recording of the meeting is archived at <http://www.utah.gov/pmni/index.html>. A video recording is archived at <https://www.youtube.com/channel/UCI00z0Zgdmz4y1FoI0l7CJA>.

Regular Meeting—Call to Order and Attendance: Committee Chair Curtis Wells called the Regular Meeting to order at 5:03 PM. Participating remotely were Committee Members Curtis Wells, Kalen Jones, Karen Guzman-Newton, Wes Shannon, Evan Clapper, and Mike Duncan. Committee Member Jaylyn Hawks was absent. City staff participating remotely were Assistant City Manager Carly Castle, City Engineer Chuck Williams, City Recorder Sommar Johnson, and Deputy Recorder Kerri Kirk. County Staff participating remotely was Planning & Zoning Director Mila Dunbar-Irwin. UDOT staff participating remotely were District Engineer Jared Beard and Region 4 Deputy Director Monte Aldridge. Jones & Demille representative participating remotely was Chad Sonderegger.

Citizens to be Heard:

There were no citizens to be heard.

00:26

Discussion to Reach Consensus on Dispersed Parking Projects Including Off-Main Street Parking Concept and Emma Boulevard Parking Project

Committee Chair Wells said the landscaping and design will be resolved once there is funding by UDOT. He confirmed that UDOT's threshold for design is 6% of the funding. He requested a straw poll to see if the Committee is comfortable presenting these projects to the County and City at the joint meeting on October 20. There was a discussion about presenting a range of options for the off-Main Street parking concept and Emma Boulevard parking project at the joint City-County meeting and to the Utah Transportation Commission. There was a discussion about landscaping being included in the application language. Committee Chair Wells said next week's meeting will include a vote to approve the project package and a priority list of projects. He said the Committee needs to remain involved in the process after funding is awarded. Committee Member Shannon said the comments received from the Downtown Main Street Alliance indicate support for the parking projects. Committee Chair Wells thanked the City Engineering department for their efforts.

17:40

Discussion and Potential Action Regarding Shuttle Transit Concept, Including Discussion About Local Government Match Opportunities

Committee Chair Wells said UDOT has communicated that the local buy-in could include covering the operating and maintenance costs of years four and five of a pilot transit program, which is about \$500,000 per year. Committee Member Guzman-Newton said grants, TRT tax funding, parking fees, or partnerships with local hotels could potentially provide the necessary City and County funding.

Committee Chair Wells said Fehr and Peers are willing to provide a shuttle transit sketch plan outline once the local government funding commitment is confirmed. Assistant City Manager Castle said other local match commitments could include staff time, partnerships with hotels, and acquiring or providing land and space for a bus barn. She said a rough draft of the first-year local contributions could be quantified at about \$151,000 of value in terms of staff time, land for the bus barn, the bus barn itself, land for transit stops, and negotiations with hotels. She said years two and three would be about \$133,000. UDOT Region 4 Deputy Director Aldridge said UDOT determined the first three years could be funded by Hotspot funds, which would provide time for the economy to bounce back. He said the community investment to ensure the pilot project is successful will be helpful when the projects are submitted to the Utah Transportation Commission.

Assistant City Manager Castle said an interlocal agreement would need to be established to determine funding for years four and five. Aldridge said the concept report would move forward once UDOT receives an agreement from the community to accept the match for years four and five.

There was a discussion about COVID-19 concerns and the timing of a pilot transit system launch. Committee Member Jones requested a ridership forecast to ensure the value of the project.

Aldridge confirmed that Fehr and Peers would proceed with the transit sketch plan outline if the project is approved on the October 20 joint City-County meeting.

36:55

Discussion and Potential Action Regarding the Spanish Valley Trail Concept
County Planning & Zoning Director Dunbar-Irwin introduced Jones & Demille Project Engineer Sonderegger as the main engineer on this project. Sonderegger reviewed the project and cost estimates. There was discussion about retaining walls, pedestrian safety, land acquisitions, and necessary structures. There was a discussion about submitting the entire project or a portion of it for approval at the joint City-County meeting.

Aldridge advised being prepared to answer questions about securing the rights-of-way for the trail. There was a discussion about trail modification if the rights-of-way are not able to be secured. Aldridge also said there needs to be a long-term plan for the roadway to reasonably place a path there.

Committee Chair Wells said this discussion would continue at next week's Committee meeting.

Adjournment: Committee Chair Wells adjourned the meeting at 6:02 PM.