

**ARCHES HOTSPOT REGION COORDINATING COMMITTEE
REGULAR MEETING MINUTES
SEPTEMBER 9, 2020**

The Arches Hotspot Region Coordinating Committee held its Regular Meeting on the above date. Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. § 54-2-207(4), the Arches Hotspot Region Coordinating Committee Chair has issued written determinations supporting the decision to convene electronic meetings of the Committee without a physical anchor location. Due to the health and safety risks related to the ongoing COVID-19 pandemic and considering public health orders limiting in-person gatherings, the Arches Hotspot Coordinating Committee will continue to hold meetings by electronic means. An anchor location was not provided. An audio recording of the meeting is archived at <http://www.utah.gov/pmn/index.html>. A video recording is archived at <https://www.youtube.com/channel/UCI00z0Zgdmz4y1FoI0l7CJA>.

Regular Meeting—Call to Order and Attendance: Committee Member Clapper called the Regular Meeting to order at 9:34 AM. Participating remotely were Committee Members Kalen Jones, Karen Guzman-Newton, Jaylyn Hawks, and Mike Duncan. Committee Chair Curtis Wells joined the meeting at 9:43 AM. Committee Member Wes Shannon joined the meeting at 10:07 AM. City staff participating remotely were Assistant City Manager Carly Castle, City Engineer Chuck Williams, Communications and Engagement Manager Lisa Church, City Planner Nora Shepard, City Recorder Sommar Johnson, and Deputy Recorder Kerri Kirk. UDOT staff participating remotely were Region Planning Manager Jeff Sanders and Region 4 Traffic Operations Engineer Robert Dowell. Downtown Main Street Alliance member participating remotely was Matt Hancock.

Citizens to be Heard:

There were no Citizens to be Heard.

Approval of Minutes: July 30, 2020

Motion: Committee Member Duncan moved to approve the minutes from July 30, 2020. Committee Member Guzman-Newton seconded the motion.

Vote: The motion passed 5-0 with Committee Members Clapper, Guzman-Newton, Jones, Hawks, and Duncan voting aye. Committee Members Shannon and Wells were not present for the vote.

Report of and Discussion on Public Engagement Efforts:

Communications and Engagement Manager Church reviewed the off-Main Street parking survey results. There was discussion regarding the necessity for increased parking for the Hotspot funding, aesthetic design, and next steps for community engagement. The Committee requested the results of the survey be posted on the City website. The Committee discussed having both a virtual and an in-person open house meeting next month.

Off-Main Street Parking Concepts:

Discussion: City Engineer Williams reviewed the downtown parking concepts created by the City Engineering department. There was discussion regarding pedestrian safety, Dark Skies lighting, aesthetic design, expanding the scope, necessity of turn lanes, and potential cost with design included. A straw poll indicated favor for expanding the scope another two blocks. The Committee also decided to include the Emma Boulevard dispersed parking concept in the proposal. The Committee discussed the Main Street improvements that were supposed to tie-in

with the off-Main Street improvements. UDOT offered to present the results of the potential Main Street improvements modeling in two weeks. Assistant City Manager Castle said the next meeting would be scheduled in two weeks.

Review of Shared-Use Path, South Recreational Parking, Transit Planning Efforts, and Downtown Improvements:

Committee Member Hawks reviewed the Hotspot funding requirements in relation to the Spanish Valley multi-use pathway project. Committee Chair Wells inquired how much of the path could be funded through Hotspot, and how to obtain the remaining easements for the pathway. He also requested the concept budget for the project. Committee Member Clapper reviewed more supporting data for the project. The Committee and UDOT discussed the possibility of funding to acquire the remaining right-of-way easements.

The Committee discussed having a meeting mid-October to select the projects to propose for Hotspot funding. Assistant City Manager Castle suggested a joint City Council/County Commission meeting to receive approval for the selected projects before proposing the projects to UDOT. Committee Member Clapper left the meeting at 12:00 PM.

Committee Member Guzman-Newton reviewed the Hotspot funding requirements in relation to the transit planning efforts. She said the project cost has not been determined yet, because the transit scope is not determined. Committee Chair Wells suggested a meeting with the City Planning department and Committee Members Guzman-Newton and Duncan to obtain a potential project concept and cost. Committee Member Hawks inquired how the transit project fits into the overall transportation planning efforts that are currently underway. City Planner Shepard said that, if the regional transportation plan identifies transit as a necessary project to pursue, then it could be possible to receive UDOT and federal funding for it. There was discussion regarding Hotspot funding being used for projects only, instead of studies or planning purposes.

Next Steps:

Committee Chair Wells said the next step will be a meeting to review the expanded scope for the off-Main Street parking. He said the multi-use pathway, transit, and modeling for the Main Street improvements will also be discussed.

Adjournment: Committee Chair Wells adjourned the meeting at 12:17 PM.