

APRIL 8, 2020
WATER CONSERVATION AND DROUGHT MANAGEMENT
ADVISORY BOARD
REGULAR MEETING 2:00 P.M. - ADDENDUM

Per Executive Order 2020-5 issued by Governor Gary R. Herbert on March 18, 2020, this meeting will be conducted electronically and may be viewed on the City's YouTube channel:
<https://www.youtube.com/channel/UC100z0Zgdmz4y1FoI017CJA>. An anchor location will not be provided.

- 1.1 Proposed Resolution #01-2020: A Resolution Allowing the Moab Water Conservation and Drought Management Advisory Board to Conduct Electronic Meetings.

**MOAB WATER CONSERVATION AND DROUGHT MANAGEMENT ADVISORY
BOARD RESOLUTION #01-2020**

**A RESOLUTION ALLOWING THE MOAB WATER CONSERVATION AND DROUGHT
MANAGEMENT ADVISORY BOARD TO CONDUCT ELECTRONIC MEETINGS**

Pursuant to Governor Gary R. Herbert's March 18, 2020 Executive Order 2020-05, the Moab Water Conservation and Drought Management Advisory Board hereby adopts this Resolution No. 01-2020 allowing the Moab Water Conservation and Drought Management Advisory Board meetings to be held electronically.

A. *Electronic Meetings Authorized.* The Moab Water Conservation and Drought Management Advisory Board, and/or City staff, may participate in an electronic meeting of the Board as provided below. All actions taken at an electronic meeting held in compliance with this Resolution are valid and binding to the same extent as if all participants had been physically present at the anchor location.

B. *Definitions.* The definitions in Utah Code Annotated 52-4-103, the Open and Public Meetings Act, shall apply to this Resolution with the addition of the following definitions:

1. "Anchor location" means the Moab City Council Chambers, or any other physical location where a meeting is held and from which the electronic meeting originates.
2. "Remote location" means any place, other than the anchor location, where a Board Member or City staff may be located, and where meeting participants can establish real-time audio and/or video telecommunication access to the meeting.
3. "Water Board" means the Moab Water Conservation and Drought Management Advisory Board.

C. *Quorum for Electronic Meetings.*

1. A majority of the Water Board constitutes a quorum for the transaction of business. A quorum of the Water Board must be present to convene an electronic meeting but need not be present at the anchor location. Water Board Members and/or City Staff may participate in an electronic meeting from a remote location.
2. Water Board Members participating in an electronic meeting from a remote location shall be considered present and are authorized to vote and otherwise participate in the meeting as if they were present at the anchor location.
3. In the event of an equipment failure, or other similar event which causes an interruption of communication with a remote location, the Water Board has discretion to either: (a) act on the matters up for consideration on its agenda provided that a quorum is still present; or (b) continue the matter to a subsequent meeting.

D. Procedures for Electronic Meetings.

1. Notice of any electronic meeting of the Water Board shall be given in the same manner as provided for all other Water Board meetings except that the notice shall indicate that the meeting will be electronic and shall comply with Utah Code Annotated 52-4-207(3)(b) which requires: “notice of the electronic meeting to the members of the public body at least 24 hours before the meeting so that they may participate in and be counted as present for all purposes, including the determination that a quorum is present; and a description of how the members will be connected to the electronic meeting.”
2. Meeting procedures for electronic meetings of the Water Board shall be the same as for nonelectronic meetings, except as noted below.
3. Water Board Members and City staff shall be connected in such a manner that comments made by them will be broadcast to the public. The Recorder will take a verbal roll-call for Water Board Members present. The presiding officer shall allow remote participants to participate in the discussion to the same extent as if they were present at the anchor location.
4. Matters called to a vote in an electronic meeting shall be via roll-call vote, and Water Board Members (if applicable) participating from a remote location must state their name and their vote audibly when asked by the Recorder.
5. Minutes of all meetings shall record the presence of members participating through electronic means.
6. Water Board Members may participate in a closed session of the Water Board via electronic means. The closed session will be recorded but will not be broadcast.
7. All electronic meetings of the Water Board shall be chaired by the presiding officer whether at the anchor location or whether participating remotely.

PASSED AND APPROVED by a majority of the Moab Water Conservation and Drought Management Advisory Board. This Resolution shall take effect immediately upon passage.

SIGNED:

Kara Dohrenwend

Chair, Moab Water Conservation and Drought Management Advisory Board

Date